Division of Information Resource Management

Project Identification Code: DIRM-24

Project Leader: Sarah Brooks

For Period 04/19/04 through 04/25/04

PROJECT DESCRIPTION:

The Scope of this project is to develop a detailed set of business/functional requirements for the Division of Public Health (DPH); the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services (DMH/DD/SAS); and the Office of Research, Demonstration, and Rural Health Development (ORDRHD). These requirements can be subsequently used as the basis for implementing a new, fully automated health information system(s) (HIS) to accommodate DPH, DMH/DD/SAS, and ORDRHD business needs. The deliverables produced under this Scope Statement are the early steps in the lifecycle development of a new HIS. DHHS will determine an implementation strategy and schedule after the requirements are fully defined. Implementation could occur in phases and could result in multiple integrated systems rather than one large system.

PROJECT STATUS:

PCG continues to refine the Division-specific functional requirements documents for the HIS, and is close to finalizing these documents. PCG delivered version 1.8 for DMH/DD/SAS and ORDRHD on Monday April 5th, and delivered Version 1.8 for DPH on Monday, April 12th. PCG has received comments from the State on all three versions.

Based on the comments received, PCG will deliver an interim release of the DPH Specific Requirements. The DIRM project Manager requested the delivery of Version 1.9 of the DPH specific Requirements on Monday April 26th. PCG requested and received permission to deliver Version 1.9 on Tuesday, April 27th. PCG staff will be in Raleigh from April 28th through April 30th to meet with the appropriate stake holders to answer open questions around CDSA functionality, the State Lab Process and a possible interface with the NCAS system.   The timeline for delivery of Version 2.0 of the DPH document is being revised, and will be presented to the project team at the HIS Status meeting on Monday April 26th. PCG has proposed delivery of version 2.o of the DPH Specific Requirements on Wednesday, May 5th.

DIRM requested revision of the Interfaces, General Requirements and Reports sections of the DMH/DD/SAS and ORDRHD requirements documents with delivery of version 2.0 scheduled for Thursday, March 29th.

The next HIS oversight Committee is scheduled for April 29th from 1pm to 3pm.

ACCOMPLISHMENTS THIS PERIOD:

- Phone meeting with Project Leads and DIRM project Manager to set Oversight Committee agenda and review interface requirements comments
- Phone meeting with Joy Reed, Ann Nance, Nancy Rogers and Jim Hawley to discuss open questions on CDSA Requirements

PLANS FOR NEXT PERIOD:

- Determine delivery dates for Division Specific Requirements, V2.0
- Update documents based on Interface, Reports and General requirements comments received from state
- Deliver DPH Requirements V1.9 on April 27th
- Deliver V2.0 DMH/DD/SAS and ORDRHD on April 29th
- State Lab Meeting – Wed April 28th , 2pm at State Lab
- Oversight Committee Meeting – Thursday April 29th, 1pm – 3pm, Adams 264

OPEN ISSUES:

- See attached Issues Log

STATUS REPORT DISTRIBUTION LIST:

- **To: Sarah Brooks/DIRM, Joy Reed/DPH, Rebecca Carina/DMH/DD/SAS, Jeff Harris/ORDRHD, Torlen Wade/ORDRHD, Betty Cogswell , Gary Imes/DMH/DD/SAS, Karen Lumsden/DIRM, Joe Owens/DIRM, Ann Nance/DPH, Michael Schwartz/DMH/DD/SAS, Angela Taylor/DIRM, Larry Forrister, Frances Q Taylor, Sherri Botts**

- **Cc: Garland Kemper/PCG**